

# Anastasiia Ponomareva

Age: 18

Location: Miami, Florida, USA

## Professional Summary

Motivated and adaptable young professional with experience in sales, public relations, fashion styling, photography, hospitality, and event operations. Strong communication and customer service skills with experience working in both Russia and the United States. Quick learner with a proactive attitude and passion for building client relationships.

## Professional Experience

Sales Intern — ExpertizeMe PR Agency (Current)

Supporting the sales team, lead generation, client communication, and business development.

Sales Department — FMENFW

Sales support, customer communication, and relationship management.

Hostess — Porterhouse Restaurant, Sunny Isles Beach

Welcoming guests, reservation management, and delivering excellent customer service.

Sales Representative — Impact Capital

Participated in sales activities and client outreach.

Photographer — Visenta Studios

Worked as a professional photographer on commercial and client projects over an extended period.

Administration Desk & Team Member — ABC Carnival, Miami

Provided administrative support, guest assistance, and event operations during multiple events.

Event Staff — Cases & Faces

Assisted with event organization and guest experience.

Fashion Stylist & Styling Intern — Moscow, Russia

Worked as a stylist on professional photoshoots and completed an internship under an experienced stylist on additional productions.

## Education

- Graduated from an American High School.
- Diploma in Coaching from the Academy of Exponential Coaching by Mikhail Saidov.

## Skills

Sales • Customer Service • Public Relations • Photography • Fashion Styling • Event Management • Communication • Teamwork • Client Relations • Adaptability