

# Inna Grigoryan

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## EDUCATION

### **American Registry of Medical Assistants**

*ARMA Certificate #:*  
303906

### **Brooklyn, New York**

*Earned April 2006*

### **Borovsky College**

*Nursing Program;*  
Nurse Graduate

### **Tashkent, Uzbekistan**

*Earned February 1997*

## SKILLS

Strong communication, empathy, and patient-advocacy skills with a commitment to ethical, patient-centered care. Proficient in medication administration, injections, IV insertion and infusions, phlebotomy, wound care, specimen collection, blood testing, and glucometer use. Skilled in CPR, EKGs, medical terminology, autoclaving, physical-therapy assistance, massage therapy techniques, and interpreting objective clinical data. Experienced in full-body assessments, vital-sign monitoring, and identifying early changes in patient conditions. Knowledgeable in HIPAA compliance, infection-control standards, and general computer literacy. Highly organized, self-motivated, responsible, and effective under pressure in fast-paced clinical environments. Multilingual: fluent in English and Russian

## WORK EXPERIENCE

### Medical Office Wellness & Beauty

#### **Senior Medical Assistant**

### **Brooklyn, NY**

*May 2012 - Present*

- ❖ Perform patient intake assessments, including vitals and medical history.
- ❖ Monitor and evaluate current patients, documenting status changes.
- ❖ Collect and process blood, urine, and other diagnostic specimens.
- ❖ Administer swab tests and breath tests following safety protocols.
- ❖ Conduct EKGs, G-Vaso scans, and aorta/bladder diagnostic screenings.
- ❖ Serve as lead nurse for all injections and vaccinations.

### Millennium Medical Plaza

#### **Head Medical Assistant**

### **Brooklyn, NY**

*May 2007 - April 2026*

- ❖ Perform clinical and laboratory procedures under direct physician orders. Complete pre-surgical bloodwork and diagnostic workups for patients.
- ❖ Draw and test blood samples for donor screening in blood-bank settings.
- ❖ Conduct EKGs and collect diagnostic specimens.
- ❖ Assist physicians during examinations by preparing patient areas and maintaining clinical readiness.
- ❖ Support providers during gastroscopy and colonoscopy procedures, including handling and indicating biopsy specimens.
- ❖ Assess patient condition, strength, motor development, and functional capacity.
- ❖ Assist physicians during therapeutic treatments and provide direct patient support.
- ❖ Deliver medically prescribed physical-therapy treatments for patients with injuries, muscular disorders, nerve conditions, and joint diseases.
- ❖ Coordinate with and support nursing staff to ensure efficient, high-quality patient care.