

ARTEM KONDRASHOV

Aventura, FL

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Languages: English, Russian, Ukrainian

PROFESSIONAL SUMMARY

Motivated and customer-focused Assistant Manager with experience leading daily operations in a fast-paced café environment. Proven ability to supervise staff, deliver exceptional customer service, manage inventory, and support business growth. Former NCAA athlete with strong leadership, teamwork, discipline, and communication skills.

CORE COMPETENCIES

Team Leadership

Customer Service Excellence

Staff Training & Development

Retail Operations

Inventory Management

Cash Handling & POS Systems

Conflict Resolution

Communication Skills

Problem Solving

Sales Support

Time Management

Team Collaboration

PROFESSIONAL EXPERIENCE

Assistant Manager

Café Operations | January 2024 – July 2025

Assisted in managing daily business operations and ensuring smooth workflow during high-volume periods.

Supervised and supported team members to maintain exceptional customer service standards.

Trained new employees on company procedures, customer interactions, and operational best practices.

Managed inventory levels and coordinated restocking to ensure product availability.

Assisted with scheduling, staff coordination, and shift management.

Handled customer concerns professionally and resolved issues efficiently.

Supported cash management procedures, sales reporting, and end-of-day reconciliation.

Maintained a clean, organized, and welcoming environment for customers and staff.

EDUCATION

Associate Degree Coursework (Completed One Year)

Lebanon Valley College

High School Diploma

Liberty High School

ATHLETIC EXPERIENCE

Former NCAA Athlete

Developed strong leadership, accountability, and teamwork skills through collegiate athletics.

Demonstrated discipline, resilience, and performance under pressure.

Collaborated effectively with coaches and teammates to achieve competitive goals.

Balanced academic responsibilities with demanding athletic commitments.

ADDITIONAL QUALIFICATIONS

Passion for soccer and international sports culture.

Strong interpersonal and relationship-building abilities.

Comfortable working in fast-paced retail and customer-facing environments.

Adaptable, dependable, and results-oriented.

Eligible to work flexible schedules, including weekends and event periods.